

# Checklist

# To ensure the smooth and quick processing of your application please check the following areas have been completed.

To return the form please either scan and email to info@kiwifuelcards.co.nz or post original to Private Bag 1021, Kerikeri 0245

Please note we are unable to accept applications that have been photographed

If you are an individual/non-commercial customer please complete the following sections

Section One	
Section Two	
Section Five	
Section Six	

If you are a limited company, limited partnership, incorporated society or a trust please complete the following sections

Section One	
Section Three	
Section Four	
Section Five	
Section Six	



### **KIWI FUELCARDS APPLICATION FORM**

SECTION ONE Please print clearly	
FULL legal name of organisation or individual(s):	
Trading Name (if relevant):	
Physical Address:	Postal Address:
Postcode:	Postcode:
Phone:	Mobile:
Email:	Email for Accounts:
Payment Frequency: Fortnightly / Monthly (please circ	cle)
Group Membership Name and/or Number	TRADE PARTNERS
new cards, any changes to the account and the releas	
Contact Name(s):	
Password:	
Password Reminder:	
DECLARATION	
The Customer hereby applies to open a credit account, accepts the Te correct and authorises any person to provide Kiwi Fuelcards with any inf	erms of Credit as detailed in this Agreement, verifies that the Application details are formation Kiwi Fuelcards requires to consider this Application.
Please note: For Partnership/Joint Applications, ALL parti attach it to the Application.	ies must sign. If more than two, please photocopy this page and
FULL Name:	
Position (if applicable):	
Signature:	Date:
FULL Name:	
Signature:	Date:

**SECTION TWO** 

For individual, non-commercial customers.

#### Please note: For Partnership/Joint Applications, ALL parties must complete this section. If more than two, please photocopy this page and attach it to the Application.

FULL Name:		
Date of Birth:	Drivers Licence Number: (5a)	_Version Number: (5b)
FULL Name:		
Date of Birth:	Drivers Licence Number: (5a)	_Version Number: (5b)

#### **SECTION THREE**

For limited companies, limited partnerships, incorporated societies and trusts.

Company Number:	Type of Business:
Authorised Contact Person:	
Position Held:	Phone:

#### Directors/Partners/Trustee Details

## Please note: If there are more than three directors, trustees, elected officials, please photocopy this page and attach it to the Application.

Drivers Licence Number: (5a)	_Version Number: (5b)
Email:	
Drivers Licence Number: (5a)	_Version Number: (5b)
Email:	
Drivers Licence Number: (5a)	_Version Number: (5b)
Email:	
	Drivers Licence Number: (5a) Email: Drivers Licence Number: (5a) Email: Drivers Licence Number: (5a)

#### **SECTION FOUR**

#### For limited companies, limited partnerships, incorporated societies and trusts – PERSONAL GUARANTEE

#### Please note: If there is more than one Guarantor please photocopy this page and attach it to the Application

#### PERSONAL GUARANTEE

The Guarantor(s) named below ("Guarantor") acknowledge that they:

- a) are advised to seek independent legal advice before signing this Agreement;
- b) have either first obtained independent legal advice or have decided to waive the rights to do so;
- c) have read the provisions of the personal guarantee set out below and understand the nature and effect of the guarantee; and
- d) agree that they are bound by the guarantee.

#### Guarantee

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In consideration of Kiwi Fuelcards entering into this Agreement with the Customer at the request of the Guarantor, the Guarantor guarantees to Kiwi Fuelcards the due and punctual payment by the Customer of all moneys payable and the due and punctual performance of all obligations, duties, liabilities and undertakings of the customer under this Agreement.

- a) Although as between the guarantor and the customer the liability of the guarantor may be that of a surety only, as between the Guarantor and Kiwi Fuelcards the Guarantor will be deemed to be a principal debtor:
- b) The Guarantor will not be released from liability under this Agreement despite:
  - (i) the bankruptcy or liquidation of the Customer or the guarantor;
  - (ii) the giving of time or any indulgence by Kiwi Fuelcards to the Customer of the Guarantor;
  - (iii) the exercise or non-exercise by Kiwi Fuelcards or any of it's powers under this Agreement;
  - (iv) the release or partial release or variation of this Agreement or of any collateral Agreement of other security at any time held by Kiwi Fuelcards;
  - (v) any other dealing whatsoever by Kiwi Fuelcards with the Customer or the Guarantor;
  - (vi) any other act, omission, matter or thing whatever whereby the Guarantor would have been released if they were merely a surety.
- c) This guarantee is a continuous guarantee until all of the obligations of the Customer under this Agreement have been fully discharged.
- d) The Guarantor agrees to indemnify Kiwi Fuelcards from and against any liability, loss or damage which Kiwi Fuelcards might incur by reason of any breach by the Customer of the Customer's obligations under this Agreement or by reason of this Agreement being or becoming void or unenforceable.
- e) If there are two or more Guarantors the obligations and agreements on their part contained or implied in this Agreement shall bind them jointly and each of them severally.

FULL Name of Guarantor:		
Residential Address:		
Date of Birth:	Drivers Licence Number: (5a)	Version Number: (5b)
Home Phone:	Email:	
Signature of Guarantor:	Date:	

# **MOBIL FUEL CARDS**

Monthly Credit Limit (Per Card)	Discount off the PUMP price											
4 Digit PIN												
Purchase Codes												
Card Details - Drivers Name or Vehicle Registration												Petrol/Diesel & Oil only 003

# Kiwi Fuelcards Limited trading as **Kiwi Fuelcards**

#### **SECTION SIX**

Name of acco				
	ount to be debited:			AUTHORITY TO ACCEPT DIRECT DEBITS (Not to operate as an assignment or agreement)
Account deta	ils:			
Bank		unt Number Suf		
	er, (Please Print Full Postal A	Address Clearly for Window Er	ivelope)	<b>_</b>
Bank Branch				
Address (P O B	ox)			
Town/City				DATE:
I/We authorise	you until further notice in v	writing to debit my/our accour	nt with you all amounts w	
		-	ielcards	
the registered I	nitiator of the above Autho	hereinafter referre) risation Code may initiate by I	d to as the Initiator)	
0		nk accepts this authority only i		d on the reverse of this form.
	appear in my/our bank stat			
PAYER PARTICU	LARS	PAYER CODE		PAYER REFERENCE
NAME OF AC	COUNT			
AUTHORISE	D SIGNATURE(S)			
For Bank Use				
Approved	Date Received:	Recorded By:	Checked By:	BANK STAMP
1219	neceived.	Бу.	by.	
03/12				
		Conditions of Authorit	ty to Accept Direct Debits	
The Initiato 1.1.	vr: Will provide notice either:			
	<ul><li>1.1.1. in writing; or</li><li>1.1.2. by electronic mail whe</li></ul>	re the Customer has provided prior written	consent to the Initiator.	
1.2.	the Direct Debit will be initiated.		e due date of the debiting at least 10	) calendar days (but not more than 2 calendar months) before the date wh
		Il include the following message:		ited to your Bank account on (initiating date*).
1.3.	offices advice to the co	ontrary is received from you by (date*), the a	mount of \$ will be directly debi	its.
	*This date will be at le Alternatively, the Initiator undertake	ast two (2) days prior to the initiating date to	allow for amendment of Direct Deb	unt at least 10 calendar days before the first Direct Debit is drawn (but no
	*This date will be at lea Alternatively, the Initiator undertake: more than 2 calendar months). <b>1.3.1.</b> Where the Direct Debi	ast two (2) days prior to the initiating date to s to give notice to the Acceptor of the comm t System is used for the collection of paymer	allow for amendment of Direct Debi encement date, frequency and amounts which are regular as to frequency	
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Note: Under no circumstances may these Terms & Conditions be altered in any way.

#### Terms of Credit

This Agreement sets out the terms of:

(a) credit granted by Kiwi Fuelcards to the Customer; and
(b) the creation and operation of the Customer's Account with Kiwi
Fuelcards for the purchase of Products from the Outlets by the
Customer. Use of the Account is to constitute acceptance of
these terms and conditions even if this Agreement has not
been signed by the Customer.

#### 1. DEFINITIONS AND INTERPRETATION

- 1.1 In this Agreement Kiwi Fuelcards Limited is trading as Kiwi Fuelcards.
  - (a) "Account" means the Customer's account with Kiwi Fuelcards for the purchase of Products, and for which Cards are to be issued in accordance with this Agreement.
  - (b) "Card" means the credit card(s) issued by Kiwi Fuelcards to the Cardholder(s) for use at, and the purchase from, the Outlets.
  - (c) "Cardholder" means the person whose name is imprinted by Kiwi Fuelcards on the Card or, in the case of a Card issued in respect of a vehicle, the driver of the vehicle, the registration number of which is imprinted by Kiwi Fuelcards on the Card;
  - (d) "Credit Voucher" means a voucher, or the procedure in the case of an Electronic Transaction, prescribed by Kiwi Fuelcards to enable credit to be granted to the Cardholder.
  - (e) "ECM Network" means the electronic transfer at point of sales network used by applicable fuel companies at the Outlets.
  - (f) "Electronic Transfer" means a Card transaction effected through the ECM Network.
  - (g) "Kiwi Fuelcards" means Kiwi Fuelcards Limited and includes its successors and assigns and, where not repugnant to the context, the contractors, consultants, employees and agents of Kiwi Fuelcards.
  - (h) "Floor Limit" means \$100.00 or any other amount notified by Kiwi Fuelcards from time to time.
  - "Outlets" means the service stations, dealerships, depots and fuel dispensing facilities owned or operated by applicable fuel companies and/or their agents or franchises where the Card can be used.
  - Applicable Fuel Companies means Mobil Oil New Zealand Limited, BP Oil New Zealand Limited, Chevron New Zealand Limited or any other fuel supplier and includes their successors and assigns.
  - (k) "PIN" stands for the personal identification number selected by, the Cardholder in relation to a Card.
  - (I) "Products" means applicable fuel companies petrol and diesel.
  - (m) "Sales Voucher" means a voucher in the form prescribed by Kiwi Fuelcards or applicable fuel companies for use in connection with purchases by the Cardholder.
- 1.2 In this Agreement, unless the context otherwise requires or specifically otherwise states:
  - (a) if any party comprises more than one person, each of those persons' liability is joint and several;
  - (b) reference to a party or person includes any form of entity and their respective successors, assignees and representatives;
  - (c) amounts are in New Zealand dollars and New Zealand law applies;(d) the singular includes the plural and vice versa;
  - (e) time is of the essence.
- 1.3 These terms prevail over any other terms and conditions, or other form of contract, despite any indication to the contrary by any person acting or apparently acting on behalf of Kiwi Fuelcards, unless agreed in writing by a duly authorised officer of Kiwi Fuelcards.

#### 2. OWNERSHIP OF CARD

2.1 Kiwi Fuelcards retains ownership of any Card issued to a Cardholder.

#### 3. THE CARD

- 3.1 The Cardholder must sign the Card with the Cardholder's usual signature immediately upon receipt of it for identification and prevention of unauthorised or fraudulent use by any other person.
- 3.2 The Cardholder must keep the Card in a safe place at all times and ensure no-one else uses it.
- 3.3 The Cardholder is to keep their PIN confidential and must not allow, intentionally or unintentionally, it to be disclosed to any other person.
- 3.4 Upon the cancellation, termination or expiry of an individual card by the customer or Kiwi Fuelcards, the customer or cardholder will immediately destroy the card. All amounts outstanding and owing to Kiwi Fuelcards by the customer shall become due and payable to Kiwi Fuelcards immediately whether or not demand is made. The card shall not be used for any purchases after its cancellation, termination or expiry. The customer shall remain liable for any use of the card after its cancellation, termination or expiry.

#### 4. USING THE CARD

4.1 Any Cardholder who is authorised by Kiwi Fuelcards may use the Card for the purchase of Products from the Outlets.

- 4.2 No purchase with a Card is complete until the Cardholder has properly completed either a Sales Voucher or an Electronic Transaction.
- 4.3 The Card may not be used to obtain cash from an Outlet or to purchase fuel company Vouchers or any other gift or petrol vouchers which may be available at the Outlet.
- 4.4 No single transaction on a Card may exceed the Floor Limit as set from time to time by Kiwi Fuelcards.
- 4.5 The Cardholder may not complete a purchase of Products (by Sales Voucher or Electronic Transaction) if they fail, after three attempts, to properly enter their PIN and have it accepted by the ECM Network.
- 4.6 The Customer and/or Cardholder shall immediately notify Kiwi Fuelcards upon their change of address (if any) during the term of this Agreement.

#### 5. PRICE

- 5.1 The price of the Products shall be the price set by Kiwi Fuelcards as at the date of supply.
- 5.2 Kiwi Fuelcards reserves the right to adjust its prices at any time and from time to time.
- 5.3 No discounts or concessionary rates shall apply to accounts in respect of which there is any overdue money.

#### 6. COSTS

- 6.1 The Customer will pay to Kiwi Fuelcards: (a) an account establishment fee of \$10.00
  - (b) an initial card fee of \$6.00 per card
  - (c) an additional/replacement/renewal card fee of \$6.00 per card (d) a transaction fee of \$0.0050 cents per litre of diesel/petrol pur-
  - (d) a transaction tee of \$0.0050 cents per litre of diesel/petrol purchased;
  - (e) a \$0.50 cents per transaction fee on the purchase of non fuel items;
  - (f) any government charges, taxes, duties or levies, including GST which may be applicable from time to time;
  - (g) any penalty interest payable under clause 9.1; (h) any other fees charged by Kiwi Fuelcards;
  - (i) any debt collection costs and legal costs (including solicitor and client costs) incurred by Kiwi Fuelcards in seeking to recover any amount owing by the Customer under this Agreement.

#### 7. LOSS AND UNAUTHORISED USE OF CARD

- 7.1 If a Card is lost, stolen, mislaid or the PIN number disclosed or the Customer and/or Cardholder knows the Card is in the possession of another person ("Unauthorised Use"), the Customer or Cardholder shall:
  - (a) immediately notify the applicable fuel company of the Unauthorised Use by ringing Mobil customer service on 0800-732-277, BP customer service on 0800-800-027, Caltex Customer service on 0800-733-835 (or such number as notified from time to time); and
  - (b) as soon as possible thereafter (and, in any event, no later than one working day after the Unauthorised Use) notify Kiwi Fuelcards of the Unauthorised Use and give Kiwi Fuelcards all relevant information.
- 7.2 If the Customer and/or Cardholder has not complied with clause 3 and/or clause 7.1 and there has been Unauthorised Use of the Card, the Customer shall be liable for the lesser of:
  - (a) the actual loss at the time the Customer and/or the Card holder notified the applicable fuel company;
  - (b) a sum equivalent to the maximum amount of Products the Cardholder would have been able to purchase with the Card from the time the Unauthorised Use commenced to the time the applicable fuel company was notified under clause 7.1;
    (c) the total credit available from the Account.

#### 8. REPLACEMENT CARD

8.1 Kiwi Fuelcards will replace any lost, stolen or damaged Card, at the Customer's request and on payment of any applicable fees. Any replacement Card will be subject to the terms and conditions of this Agreement as if it were the original Card. Kiwi Fuelcards may, at any time, charge a fee for a replacement Card.

#### 9. DEFAULT BY CUSTOMER

- 1. If the customer is late in payment or any payment by the Customer is dishonoured, then the Customer will pay to Kiwi Fuelcards interest at a rate of 2% per month (calculated and compounded daily) from the date the amount is due until full payment is received by Kiwi Fuelcards.
- 9.2 All credit and any other amounts payable under this Agreement shall become immediately due and payable to Kiwi Fuelcards (even if the due date has not yet arrived):
  - (a) if the Customer fails to make payment of any money on thedue date for payment or is otherwise in breach of this Agreement; or
  - (b) if the Customer (in the case of an individual) commits an act of bankruptcy or on the appointment of a liquidator or receiver of the Customer (in the case of a company) ("Event of Default"); or
     (c) upon the termination of this Agreement by either party.
- 9.3 If an Event of Default occurs, Kiwi Fuelcards may terminate this agreement.

#### **10. PAYMENT OF ACCOUNT**

- 10.1 Kiwi Fuelcards will render invoices to the Customer for the amount outstanding on the Card and any other costs payable under clause 6. Invoices will be rendered in accordance with the terms specified on the Cardholder Application Form. The balance shown in the invoice is to be paid to Kiwi Fuelcards by direct debit from the Customers bank account. In the case of a fortnightly customer, the direct debit is to occur on the nearest 14th & 28th calendar day following the date of the invoice. In the calendar day of the month following the date of the invoice.
- 10.2 Payments by the Customer will be applied first in reduction of any interest and costs due, and the balance in reduction of other amounts due.
- 10.3 Kiwi Fuelcards reserves the right to unilaterally change the credit terms from time to time.

#### 11. TERM OF AGREEMENT

- 11.1 This Agreement shall commence when the Cardholder is notified by Kiwi Fuelcards that they have authority to use the Card and end upon termination by either party in accordance with this Agreement.
- 11.2 The Customer may terminate this Agreement by giving Kiwi Fuelcards 14 days' prior written notice of such termination PROVIDED it is not in breach of this Agreement.
- 11.3 Kiwi Fuelcards may terminate this Agreement at any time without notice to the Cardholder.
- 11.4 On termination of this Agreement, the Cardholder will cut the Card in two and return both pieces of the Card to Kiwi Fuelcards.
- 11.5 The customer will remain liable for any transaction made using the Account and any other liability or obligation under this agreement.

#### 12. AMENDMENTS AND ERRORS

- 12.1 Kiwi Fuelcards may vary any or all of the terms of this Agreement at any time. If the variation affects the Customer's maximum liability for losses or adjusts any transaction limits, Kiwi Fuelcards is to give the Customer 5 days' prior written notice of such variation.
- 12.2 Kiwi Fuelcards may at any time correct any error relating to a transaction on a Card, whether or not the correction is in the Customer's favour.

#### **13. LIABILITY**

- 13.1 Any difficulties the Customer may experience with Products purchased with the Card remain the sole responsibility of the Outlet from which they were purchased, without recourse to Kiwi Fuelcards.
- 13.2 The Customer acknowledges that the Products are applicable fuel company brand petroleum products and that the fuel companies claim these meet standards set out on "Product Data Sheets". The Customer further acknowledges, however, that Kiwi Fuelcards is not to be liable for any loss, damage or injury of any kind whatsoever suffered by the Customer (arising directly or indirectly);
  (a) if the Products do not meet such standards;
  - (a) If the Froducts do not meet such standards,
  - (b) from any negligence on the part of Kiwi Fuelcards; or
    (c) for any loss, damage or injury caused to the Customer's servants, agents, contractors, customers, tenants, trespassers or other persons due to the reasons set out in paragraphs (a) and (b). Without limiting this, Kiwi Fuelcards will not be liable for any claim for loss or compensation or other remedy (of any nature, including under contract or in negligence) by the Customer or any other person including without limitation any claim relating to or arising from:
  - (i) any condition, warranty, description, representation, condition as to fitness or suitability for any purpose, merchantability or otherwise, whether express or implied by law, trade custom or otherwise; or
  - (ii) any representation, warranty, or agreement made by any agent or representative which is not expressly confirmed by Kiwi Fuelcards in writing.
- 13.3 If, despite this clause 13, Kiwi Fuelcards is held to be liable to the Customer under these terms for loss of any nature (including under any contract and in negligence) Kiwi Fuelcards's total liability will not exceed the price of the Products in relation to which that liability was incurred.
- 13.4 The Customer is to procure all its Cardholders to comply with this Agreement. Any action or inaction by any Cardholder is deemed to be the action or inaction of the Customer. Accordingly, the Customer is responsible for any failure by any Cardholder to comply with this Agreement. The Customer indemnifies, and agrees to keep indemnified, Kiwi Fuelcards for any loss, action, damage, costs suffered or incurred whatsoever as a result (directly or indirectly) of such breach by any Cardholder.

#### 14. NOTICES

- 14.1 Any notice given:
  - (a) by the Cardholder must be received by Kiwi Fuelcards either by facsimile, post or email as per the details indicated on the Credit Application Form;
  - (b) by Kiwi Fuelcards is deemed to be served if delivered either to the Customer's registered office (if the Customer is a company) or to the Customer's address as stated on the front page of this Agreement (or as otherwise notified to Kiwi Fuelcards in writing).

#### **15. VALIDITY OF TERMS**

15.1 The illegality, invalidity or unenforceability of any term of this Agreement shall not affect the legality, validity or enforceability of any other term.

#### 16. NO ASSIGNMENT

16.1 The Customer must not transfer its interest in this Agreement to any other person without Kiwi Fuelcards prior written consent.

#### 17. NO AGENCY

17.1 The Customer acknowledges that Kiwi Fuelcards is not an agent of any fuel company and no acts or omissions by the fuel companies are to be treated as acts or omissions by Kiwi Fuelcards, or vice versa.

#### 18. PRIVACY ACT 1993

- 18.1 Kiwi Fuelcards will ensure that any information received by it is held securely and will not use it or disclose it to the public except for the purposes below, as authorised by the Customer or when required or authorised by law.
- 18.2 Any information received and held by Kiwi Fuelcards is available to the Customer to see and correct if necessary under the provisions of the Privacy Act 1993, upon written request to Kiwi Fuelcards.
- 18.3 By entering into this Agreement, the Cardholder also authorises Kiwi Fuelcards to:
  - (a) use the information for the general purpose of establishing and maintaining a relationship between the Customer, Cardholder, Kiwi Fuelcards and the applicable fuel companies, including the provision of any products or services which Kiwi Fuelcards considers may be of interest to the Customer;
  - (b) disclose the information to other persons only in the following circumstances:
  - (i) where disclosure is required or permitted by law;
  - (ii) where disclosure is to a reputable market research organisation subject to a strict confidentiality agreement, to assist Kiwi Fuelcards in seeking its customers' views on its existing and proposed services;
  - (iii) where disclosure is to a reputable credit or other agency in response to a request regarding the Customer's creditworthiness; or
     (iv) where disclosure in gave the circumstances is authorized by the
  - (iv) where disclosure in any other circumstances is authorised by the Customer.
- 18.4 Any party requested by Kiwi Fuelcards to provide such information is authorised to disclose that information.

#### 19. WAIVER

- 19.1 If Kiwi Fuelcards exercises or fails to exercise any right or remedy available to it, this will not prejudice its rights in exercising that or any other right or remedy.
- 19.2 Any waiver of any term of this Agreement into which these terms are incorporated must be specified in writing and signed by an authorised officer of Kiwi Fuelcards.